

Lago Vista ISD

Foundation High School Program

Change of Graduation Plan Meeting Request

A student requesting a change from their current graduation plan should complete Section I of the Change of Graduation Plan Request Form and submit to the campus counselor. Students in grades 10-12 may request a change of endorsement at any time. Only students in grades 11-12 may request to opt out of the Foundation High School Program (FHSP) plus endorsement. In both cases, meeting will be held with the parent/guardian to discuss the requested change and to obtain written consent of the change.

SECTION I

Student Last Name: _____ Student First Name: _____

ID#: _____ Grade: _____

- I request to change my current Foundation High School Program (FHSP) plan endorsement selection(s). I recognize that this selection requires me to meet all graduation requirements for the Foundation High School Program with an endorsement option in at least one of five areas available on my campus. Once confirmed, my graduation plan will not be adjusted without administrative approval and parent consent.

- I have completed my sophomore year and request to opt out of my current Foundation High School Program (FHSP) plus endorsement plan. I understand that a student may only opt to graduate Foundation High School Program only without an endorsement after my sophomore year. I further understand that the law requires the District to meet with the student and the student's parent or guardian to ensure that (a) the student and the student's parent or guardian advised by a school counselor of the specific benefits of graduating from high school with one or more endorsements, and (b) the student's parent or guardian files with a school counselor written permission, on a form adopted by the Texas Education Agency (TEA), allowing the student to graduate under the Foundation High School Program without earning an endorsement.

I understand that:

- Changes will not be made to current graduation plans of current high school students without school counselor review and recommendation. The school counselor will help students identify their interests and match them to an endorsement plan.
- A parent conference and approval is required.
- Parents and students are responsible for determining whether they have necessary requirements for post-secondary institutions.
- Changing endorsements does not automatically allow a student to pursue schedule changes. All schedule changes will proceed per the established guidelines. Per established guidelines, schedule changes necessitated by the endorsement or graduation plan change will only be considered during the first two weeks of school.

_____ Student Signature _____ Date _____

_____ Parent Signature _____ Date _____

_____ Parent Phone Number _____ Parent Email Address _____

To request a change of graduation plan meeting, please complete Section I of this form and submit to the campus counselor. You will be contacted to schedule a meeting to discuss this request.

**Lago Vista ISD
Foundation High School Program
Change of Graduation Plan Meeting**

SECTION II *(To be completed by counselor)*

Student Name: _____

Meeting Date: _____

Members Present: _____
Student

Parent/Guardian

Counselor

Other

- Current Plan: Foundation High School Program plus Endorsement
 Foundation High School Program Only

- Current Endorsement(s):
- Arts & Humanities: _____
 - Business & Industry: _____
 - Multidisciplinary: _____
 - Public Service: _____
 - STEM: _____
 - None

- New Plan: Foundation High School Program plus Endorsement
 Foundation High School Program Only*

- New Endorsement(s):
- Arts & Humanities: _____
 - Business & Industry: _____
 - Multidisciplinary: _____
 - Public Service: _____
 - STEM: _____
 - None

Rationale: _____

I have been advised of the Foundation Graduation Plan options and I grant permission for my child to make the changes listed above. I understand that it is the responsibility of the student and parent to determine whether the student's graduation plan meets the necessary requirements for post-secondary institutions.

Parent Signature

Date

The student and parent have been advised of the Foundation Graduation Plan options and I agree to the changes listed above.

Counselor Signature

Date

***If "No Endorsement" is checked, the FHSP Endorsement Opt-Out Agreement form must also be completed. Please place a copy of this form in the student's permanent record and submit a copy to the Registrar.**