



## Lago Vista ISD Student & Parent iPad User Agreement

### **Vision**

Our vision for education is a classroom where students are inspired to apply knowledge to real-world situations, with a focus on collaboration, communication, and critical thinking. It is the District's responsibility to prepare students by providing them with the tools to be able to navigate a sea of ever-growing information, as well as the skills to use this information.

### **Definitions**

The Lago Vista ISD Student & Parent iPad User Agreement will be referred to as "Agreement". In this agreement, the terms "District", "Lago Vista ISD", "LVISD", "we", "us", and "our" refer to the Lago Vista Independent School District. The terms "user", "student", "the undersigned", "you", and "your" refer to the undersigned parent/guardian and the student enrolled in Lago Vista ISD. The terms "property", "technology", "resources", and "equipment" refer to the Apple iPad device and other related items assigned to the student (e.g., charging brick, USB cable, protective case owned and distributed by Lago Vista ISD, etc.).

### **Ownership of Equipment**

Lago Vista ISD retains sole ownership of the iPad and related equipment. Your right of possession and use is limited to and contingent upon your full and complete compliance with this agreement and the Lago Vista ISD Responsible Use Guidelines. All District-owned iPads will be issued and collected in accordance with the guidelines set forth in this agreement. At all times, Lago Vista ISD retains the right to collect and/or inspect the iPad and accessories at any time, including via electronic remote access; and to alter, add, erase or delete installed software (including the device iOS) or hardware.

**Substitution of Equipment.** In the event the iPad is inoperable, Lago Vista ISD has a limited number of spares for use while the iPad is repaired or replaced. This agreement remains in effect for such a substitute.

### **Return of Equipment**

Students who graduate, withdraw, are expelled, or terminate enrollment in Lago Vista ISD for any other reason must return the property on the date of the qualifying event. Graduating seniors must return their iPad, charger, and any other related District issued equipment no later than the last day of final exams. Any loss or damages beyond reasonable wear and tear must be paid for at that time, unless covered under Optional Accidental Damage and Theft Coverage.

Students withdrawing from a Lago Vista ISD school must return their iPad, charger, and any other related District-issued equipment before withdrawing. Any loss or damages beyond reasonable wear and tear must be paid for at that time. Students who fail to return equipment and other related items assigned to the student are responsible for replacement. *See Fee Schedule on Page 14.*

### **Responsibility for Equipment**

Texas Education Code section 31.104(d) places responsibility for the condition of textbooks, including technological equipment on a student or the student's parent or guardian. The student is responsible for maintaining a 100% working iPad and accessories at all times. The student shall use reasonable care to ensure that the iPad and accessories are not damaged.

In the event of damage or theft, the student must follow the procedures outlined in this agreement. If the equipment is not returned to the District in "acceptable condition", the student will lose the right to free textbooks and technological equipment until the student or the student's parent or guardian pay for the damaged or unreturned items.

**Responsibility for Electronic Data.** It is the sole responsibility of the Student to backup indispensable data as necessary. Lago Vista ISD does not accept responsibility for any such files or software.

**Warranty for Equipment Malfunction.** Lago Vista ISD has a limited manufacturer's warranty for the iPad. The warranty only covers damage to the iPad caused by manufacturer's defects.

**Acceptable Condition.** Technological equipment is considered to be in acceptable condition if: 1) the equipment is returned with the software and hardware in their original condition unless the District authorized changes, and 2) the physical condition of the equipment has been cared for appropriately such that the equipment is not broken or damaged beyond cost-effective replacement or repair. Tex. Admin. Code §66.1205. If the materials are not returned in acceptable condition and the required payment is not made, the District may withhold a student's records. Tex. Educ. Code §31.104(d).

## Technical Support and Repair of Equipment

Lago Vista ISD will provide technical support, maintenance, and repair during school hours. Under no circumstances may the student and/or parent attempt to repair equipment and/or accessories outside of Lago Vista ISD. Any attempt to repair equipment outside of Lago Vista ISD may result in the user being charged the full replacement cost of the equipment or accessories. A regular summer maintenance plan is scheduled and all devices will be collected at the end of school.

## Damage or Theft of Equipment

"Damage" refers to injury or harm to the equipment that reduces its value or usefulness. "Theft" refers to the unlawful taking of the property without the expressed consent of the undersigned or the District. Students and parents are solely responsible for the care and safekeeping of the iPad. Regardless of cause, any damage to the iPad or related equipment (outside normal wear due to use) will be the financial responsibility of the student and signatories of this agreement.

If the iPad is considered a loss due to damage, or stolen, the user will be required to pay Lago Vista ISD for the repair or fair market replacement of equipment, unless he/she has agreed to and paid for the optional coverage described below. If the case, cables, cords, and/or other District-provided accessories are damaged, considered a loss due to damage, or stolen, the user will be required to pay Lago Vista ISD for the repair or fair market replacement of equipment. *See Fee Schedule on Page 14.*

**Procedures in the event of damage.** Any equipment that is damaged must be returned by the next school day after the damage occurred. Damage must be immediately reported to the Lago Vista ISD Technology Department or to campus administration.

**Procedures in the event of theft or vandalism.** If the iPad or accessories are stolen or vandalized, the user must file a police report. If the iPad or accessories are stolen or vandalized while on Lago Vista ISD property or at a Lago Vista ISD sponsored event, the user must also report such theft or vandalism to the campus administration. Theft or vandalism of the equipment must be reported to campus administration by the next school day after the occurrence and a copy of the police report must be provided to the District.

**Optional Accidental Damage and Theft Coverage.** Coverage for accidental damage and theft of the equipment is optional. An annual fee of \$50 covers damage and theft of the iPad device only, as defined in this agreement. **Misplacement of the device is NOT covered.** Optional coverage does not cover damage, loss due to damage, or theft/vandalism of the District-provided case, cables, cords, and/or other accessories.

The coverage provided by the \$50 fee is considered exhausted after repair or replacement of equipment exceeds the cost of an iPad, according to the fee schedule. Should the coverage be used to replace the iPad, the user will have to pay an additional \$50 for a new Optional Accidental Damage and Theft coverage for the replacement device. Additional coverage must also be purchased should the coverage from the original \$50 fee be used to repair/replace equipment in an amount that exceeds the coverage amount.

The total value of payment covered by the \$50 fee for Optional Accidental Damage and Theft coverage may never exceed the cost on an iPad. Payment must be made or arrangements made by October 1<sup>st</sup>.

Users who pay the \$50 fee for Optional Accidental Damage and Theft coverage are protected for the following, on and off school grounds:

- ✓ Accidental Damage
- ✓ Natural Disasters
- ✓ Theft
- ✓ Vandalism by a Third Party
- ✓ Fire/flood
- ✓ Power Surge due to Lightning

Optional Coverage	Optional Annual Fee Per Device	Coverage Amount
Accidental Damage & Theft	\$50	\$474

**Protective case.** The District will provide a protective case for each iPad, which must remain on the iPad at all times. Students may not use a case other than the one purchased by the District. All keyboards purchased and/or used by students must be usable with the District-purchased case intact. **Removal or improper use of the District-issued protective case voids Optional Accidental Damage and Theft Coverage.**

**Possession.** Equipment owned by the District shall not be released to anyone, other than the undersigned. Under no circumstances may the iPad equipment leave the user’s possession or be left unsupervised. Unsupervised areas include, but are not limited to the school grounds and campus, the cafeteria, computer lab, library, unlocked classrooms, gym, and weight rooms. Any iPad left in these areas is in danger of being stolen. If an iPad is found in an unsupervised area, it will be taken to the office or to the Lago Vista ISD Technology Department.

**Equipment modification and/or alteration.** Users may not modify the iPad in a way that will permanently alter it either physically and/or electronically. Users may not apply marks, stickers, or other decorations to supplied iPad cover/case. Users may not remove the District-provided protective cover/case from the iPad.

Users are strictly prohibited from attempting to circumvent restrictions by accessing the operating systems in order to run modified or unauthorized software, a process referred to as "jailbreaking". Jailbreaking an iPad modifies the Apple operating system in such a way that it is no longer usable to Lago Vista ISD. If jailbreaking occurs on a user's device, the undersigned is responsible for both the cost of a replacement iPad or equal or comparable hardware specifications. Jailbreaking voids the Optional Accidental Damage and Theft Coverage. Lago Vista ISD has the sole authority to repair, alter, modify, or replace an iPad.

**Allowable Customizations.** The student is permitted to alter or add files to customize the assigned iPad to their own working styles (i.e., wallpaper, default fonts, and other system enhancements). The student is required to set a security passcode on the iPad.

Lago Vista ISD reserves the rights to ensure that all allowable customizations follow the Lago Vista ISD Responsible Use Guidelines for Technology and to conduct periodic maintenance that may configure a device back to the originally installed state.

## Use of District Equipment and Resources

All aspects of Lago Vista ISD's Responsible Use Guidelines for Technology remain in effect during the use of all District technology equipment and resources.

**Use of the District Network.** The Lago Vista ISD computer network is provided solely for the purpose of conducting schoolwork and other academic endeavors. It may not be used for personal or business ventures, solicitations, religious or political causes, or outside organizations.

**No Expectation of Privacy.** Users of the Lago Vista ISD network are reminded that the network is the property of Lago Vista ISD and that they shall have no expectation of privacy. Internet sites visited and files on machines connected to the network may be inspected at any time. Contents of email, information regarding your Internet usage, and network communications may be reviewed at the sole discretion of Lago Vista ISD. Inappropriate and/or unlicensed files/programs will be deleted and disciplinary action taken, as necessary.

Users are also reminded that email sent via the network is not privileged or private and may be reviewed by Lago Vista ISD. Electronic information erased, deleted, or otherwise removed may always be retrieved by network administrators. Passwords or other system security features do not guarantee confidentiality.

Use of the Internet and other technology resources is a privilege, not a right. Inappropriate use will result in withholding of that privilege and other disciplinary action, as appropriate.

**Content Filtering & Internet Safety.** Lago Vista ISD makes every effort to block potentially dangerous or inappropriate through content filtering. Users MUST use the filter when gaining access to the Internet using the District network. The District uses a content filtering firewall system that is CIPA (Children's Internet Protection Act) compliant to filter certain Internet content. This is an automated filtering service and may inadvertently allow inappropriate content to be accessed. Content filters alone may not adequately protect students from accessing all harmful matter on the Internet. Parents/guardians are advised that it may be possible for a student using the District's Internet services to view inappropriate content or to purchase goods and services for which the student may be liable. Users are expected to be responsible consumers of the Internet and digital media.

The content filtering service is only in effect while the student is using the Lago Vista ISD network. Parents are advised that the student's iPad may be used to access the Internet using other service providers, which may not be protected by filters. Parents are encouraged to further restrict home access. For more information about Internet safety, please visit [www.isafe.org](http://www.isafe.org).

**Use of Camera and Recording Features.** The iPad comes equipped with a microphone, front and rear-facing camera, and video capacities. Lago Vista ISD retains the rights concerning any recording and/or publishing of any student or staff member's work or image. The camera and video features on the iPad may not be used on campus or at any school-related activity without the expressed permission of the instructor or administrator in charge of the activity. **No photos, video, or audio recording of any individual, including students, District employees, or volunteers, may be taken without their expressed permission.**

Any use of cameras in restrooms or locker rooms at any location, regardless of intent, will be treated as a serious violation. Any material discovered on the device or appearing in social media that is deemed inappropriate by the administration is subject to disciplinary action.

**Inappropriate Content.** Inappropriate content will not be allowed on iPad devices. [See *the Lago Vista ISD Responsible Use Guidelines for Technology*.] The presence of pornographic materials, inappropriate language, weapon-related content, alcohol, drug, and/or gang related symbols,

pictures, or any other activity deemed inappropriate by campus staff and administration will result in disciplinary action and repossession of the device.

**Use for School-Related Purposes.** Students are required to bring your fully charged iPad to class. Students are expected to take the iPad home at night for completion of assignments, enrichment activities, and recharging. All rules and regulations that are in effect during the school day extend to the use of the device at home.

**Use for Non-School-Related Purposes.** District computers, electronic devices, networks, and Internet services are provided for purposes related to educational programs, school operations, and performance of job responsibilities. Limited personal use is permitted as long as such does not violate this policy and the accompanying rules or the Lago Vista ISD Responsible Use Guidelines for Technology.

**Security Passcodes.** Users are required to set a security passcode on the iPad. This passcode should be known only by the user to ensure the iPad is only used by user. The District has the right and the ability to bypass the security code at any time. Access to another person's account or iPad without consent or knowledge is strictly prohibited and subject to disciplinary action.

**Storage Space.** The iPad affords acceptable but limited electronic storage space. If a user is lacking a sufficient amount of storage space on the device, he/she will be required to delete apps, music, photos, and so forth, in order to make necessary educational-related programs accessible. Users are encouraged to back up, duplicate, or archive files to an independent storage space. It is recommended that users email documents to themselves for storage using alternative methods. Users may also utilize "cloud" storage programs, which allow access to documents from other computers via the Internet. It is solely the responsibility of the user to ensure that work is not lost due to mechanical failure, accidental deletion, or profiling.

**Responsibility for Electronic Data.** It is the sole responsibility of the user to backup indispensable data as necessary. Lago Vista ISD does not accept responsibility for any such files or software.

## Responsible Use of Technology Resources

Lago Vista ISD students and all authorized users shall be responsible in their use of technology resources and are expected to:

- Be ethical in their use of technology resources and respect the privacy and well-being of others;
- Abstain from creating, retrieving, willfully receiving, or sending any offensive electronic information, including, but not limited to content of a sexual or racially offensive nature, derogatory language, or comments that are disrespectful or derogatory towards a person's age, sex, sexual orientation, marital status, religious or political beliefs, national origin, ancestry, disability, or any characteristics protected by federal or Texas state law.
- Protect password information and not share it with anyone other than a parent;
- Abstain from attempts to gain access to another student's user account, a school employee's account, or any other account for which they are not authorized; and
- Immediately report any behavior that violates the Lago Vista ISD Responsible Use Guidelines for Technology, the Lago Vista ISD Student & Parent iPad User Agreement, or the Lago Vista ISD Student iPad Pledge.

## Prohibited Use of Electronic Devices

Lago Vista ISD students and all authorized users of Lago Vista ISD technology resources shall not:

- ✗ Violate federal, state, or local law, including, but not limited to accessing or transmitting pornography of any kind, obscene materials, harmful materials that encourage others to violate the law, confidential information, or illegally transmitting copyrighted materials;

- ✘ Engage in activities through technology resources that promote, encourage, or support the use of alcohol, tobacco, or any other controlled substance;
- ✘ Knowingly bypass or circumvent any Internet or other security measures, including attempts to gain entry (or “hack”) into systems or access restricted material without authorization;
- ✘ Damage computer equipment, files, data, or the network in any way, including but not limited to intentionally accessing, transmitting, or downloading computer viruses or other harmful files or programs and disrupting any computer system performance;
- ✘ Use profane, abusive, or impolite language, including but not limited to defamatory, abusive, harassing, or threatening language toward another person or organization;
- ✘ Download or send communications or materials denigrating a person or people based on race, ethnicity, religion, gender, sexual orientation, or disability;
- ✘ Use any other organization's or individual's network, website, or computing resources in a manner that violates that organization's or individual's rules of use;
- ✘ Violate another person's right to privacy;
- ✘ Delete, copy, modify, or forge another user's name, emails, files, or data;
- ✘ Disguise one's identity, impersonate other users, or send anonymous email or other correspondence;
- ✘ Use unauthorized technology for the purpose of bypassing security systems, including Internet filtering. This includes the use of ssh, proxy-bypass software, Remote Desktop sessions, anonymizing websites or software, and other technologies; or
- ✘ Use technology or the Internet in any manner that violates school policy.

## **Prohibited Uses of Technology Resources and the Internet**

Lago Vista ISD students and all authorized users of Lago Vista ISD technology resources shall not:

- ✘ Violate policies, rules, or agreements signed by the student or the student’s parent regarding the use of technology resources;
- ✘ Attempt to access or circumvent passwords or other security-related information of the District, students, or employees or upload or create computer viruses, which includes actions occurring off school property, if the conduct causes a substantial disruption to the educational environment;
- ✘ Attempt to alter, destroy, or disable District technology resources, including but not limited to computers and related equipment, District data, the data of others, or other networks connected to the District’s system, which includes actions occurring off school property, if the conduct causes a substantial disruption to the educational environment;
- ✘ Use the Internet or other electronic communications to threaten District students, employees, or volunteers, which includes actions occurring off school property, if the conduct causes a substantial disruption to the educational environment;
- ✘ Send, post, or possess electronic messages that are abusive, obscene, sexually-oriented, threatening, harassing, damaging to another’s reputation, or illegal, including cyber-bullying and “sexting,” which includes actions occurring off school property, if the conduct causes a substantial disruption to the educational environment; or
- ✘ Use email or websites to engage in or encourage illegal behavior or threaten school safety, which includes actions occurring off school property if the conduct causes a substantial disruption to the educational environment.

## **Other Examples of Prohibited Use**

Unacceptable conduct by Lago Vista ISD students and authorized users includes, but is not limited to:

- × Chronic technology-related behavior violations (see Technology Discipline chart);
- × Deleting browser history in an attempt to mask activity;
- × Using electronic resources for individual profit or gain, for product advertisement, for political action or political activities, or for excessive personal use;
- × Making use of the electronic resources in a manner than serves to disrupt the use of the network by others;
- × Unauthorized downloading or installing software;
- × Jailbreaking devices;
- × Attempts to defeat or bypass the District's Internet filter;
- × Modifications to District browser settings or any other techniques that are designed to avoid being blocked from inappropriate content or to conceal Internet activity;
- × Using the network for illegal activities, including copyright, license or contract violations;
- × Unauthorized downloading or installation of any software including shareware and freeware;
- × Using the network for financial or commercial gain, advertising, or political lobbying;
- × Accessing or exploring online locations or materials that do not support the curriculum and/or are inappropriate for school assignments;
- × Vandalizing and/or tampering with equipment, programs, files, software, network performance or other components of the network;
- × Using or possessing hacking software;
- × Intentionally gaining unauthorized access on the network;
- × Revealing the home address or phone number of one's self or another person;
- × Invading the privacy of other individuals;
- × Using another user's account or password;
- × Allowing another user to access the user's account or password;
- × Coaching, helping, observing, or joining any unauthorized activity on the network;
- × Posting anonymous messages or unlawful information while on the network;
- × Participating in cyber-bullying or using objectionable language in public or private messages, (e.g., racist, terroristic, abusive, sexually explicit, threatening, stalking, demeaning or slanderous);
- × Falsifying permission, authorization, or identification documents;
- × Obtaining copies of or modifying files, data, or passwords belonging to other users on the network;
- × Knowingly placing a computer virus on a device, computer, resource, or network;
- × Attempting to access or accessing sites blocked by the Lago Vista ISD filtering system;
- × Downloading music, games, images, videos, or other media during class without the expressed permission of a teacher; and
- × Sending or forwarding social or non-school related email during class.

## Technology-Related Behavior Violations and Equivalent "Traditional" Behavior Violations

Tech-Related Behavior Violation	Equivalent "Traditional" Behavior Violation
Email, instant messaging, Internet surfing, computer games, and other off-task behavior that disrupts instruction	Passing notes, texting, games, or other off-task behavior that disrupts instruction
Missing iPad, missing case	No textbook, missing supplies
Cyber-bullying on or off District property	Bullying, harassment
Damaging, defacing, or endangering equipment	Vandalism, property damage
Using profanity, obscenity, racist terms, or any other behavior deemed inappropriate by campus personnel	Inappropriate language
Accessing or sharing pornographic material, inappropriate files, or files dangerous to the integrity of the network	Bringing pornographic or other inappropriate content to school
Using electronic resources account authorized for another person	Breaking into someone's locker or personal belongings
Use of technology to create, copy, distribute, or provide access to unauthorized educational materials	Cheating

### Disciplinary Action

Students violating any part of this agreement, the Lago Vista ISD Responsible Use Guidelines for Technology or the Lago Vista ISD Student Code of Conduct are subject to disciplinary action. The student will be given an opportunity to provide additional information or comments concerning the information and alleged violation(s).

### School-Based Discipline

The discipline policies at in Lago Vista ISD encompass the one-to-one environment. Please see the Lago Vista ISD Student Code of Conduct for more information.

### Progressive Discipline

Discipline is progressive. Low-level, first-time infractions will have lesser consequences than infractions that are repetitive or more serious in nature.

**Progressive Discipline Steps Example.** The following examples of progressive discipline and are provided for illustration purposes only. Consequences are tied to the severity of the violation and include:

- Warnings;
- In-class or school-based consequences;
- Parent contact;
- Administration referral;
- Loss of device for the class period;
- Restrictions on access and/or device functionality;
- Loss of device or of network access for extended period of time;
- Suspension (In School or Out of School, as appropriate); and
- DAEP.

For low-level infractions, classroom interventions will be the first level of discipline. This includes, but is not limited to verbal warnings, seating changes, and teacher contact with the parent/guardian.

Lago Vista ISD may remove a user's access to the network or the mobile device without notice at any time if the user is engaged in any unauthorized activity. Network activity is monitored on a consistent basis.

Lago Vista ISD will cooperate with law enforcement in any investigation related to any potential illegal activities conducted on our equipment or through our network.

## **Parent/Guardian Responsibilities**

To enhance and personalize his/her education, each student is issued an iPad, charger, and a protective case as part of the Next Generation Learning iPad Initiative. Lago Vista ISD students and all authorized users are expected to meet the outlined responsibilities and expectations.

To further support the responsible use of technology resources, it is important that parents/guardians understand their responsibilities and observe the following guidelines designed to ensure the safe and ethical use of technology and technology resources.

Parents/guardians shall be responsible for:

- Reviewing and discussing the contents of this document with their student(s);
- Supervising their student(s) use of the iPad at home, including use of the Internet;
- Discussing family values and expectations regarding the use of the Internet, email, apps, photos, text messaging, and all social apps;
- Ensuring that their student(s) report any mechanical or technical issues to the District in a timely manner;
- Abstaining from all attempts to repair the iPad and from all attempts to alter the configuration of software or hardware;
- Immediately reporting a stolen iPad to Lago Vista ISD and providing a copy of a police report from the local police department;
- Assisting student(s) in understanding and upholding the responsibilities outlined in the Student iPad Pledge;
- Ensuring that their student bring the iPad to school daily with a fully charged battery; and
- Returning the iPad, charging brick, USB cable, and District-provided protective case to the District when requested and/or upon the student's graduation, expulsion, or withdrawal from District and/or campus.



## Lago Vista ISD iPad Student Pledge

### Student Pledge

1. I will take good care of the iPad issued to me.
2. I will never leave the iPad unattended.
3. I will never loan out the iPad to other individuals.
4. I will know where the iPad is at all times.
5. I will charge the iPad's battery daily.
6. I will keep food and beverages away from the iPad since they may cause damage to the device.
7. I will not disassemble any part of the iPad or attempt any repairs.
8. I will protect the iPad by keeping it in a protective case at all times.
9. I will use the iPad in ways that are appropriate and meet Lago Vista ISD's expectations.
10. I will not place decorations (such as stickers, markers, etc.) on the iPad.
11. I will not deface or remove the serial number sticker on any iPad.
12. I understand that my iPad remains the property of Lago Vista ISD and is subject to inspection at any time without notice.
13. I will follow the policies outlined in the Lago Vista ISD iPad User Agreement and the Lago Vista ISD Responsible Use Guidelines at all times, both at school and off-campus.
14. I will notify Lago Vista ISD immediately of any damages to the iPad (other than normal wear and tear) from whatever cause, including vandalism. For incidents occurring outside of school, I will report it the next school day.
15. I will notify Lago Vista ISD immediately if the iPad is misplaced or stolen no later than the next school day. I understand that I must also report a stolen iPad to the police.
16. I will not do anything to the iPad's operating system, including but not limited to "jailbreaking" the iPad.
17. I agree to return the iPad with case and all related assigned items to Lago Vista ISD in good working condition at the end of the school year or upon withdrawing from the school.
18. If I identify or know about a security concern, I promise to report it to campus personnel as soon as possible without discussing it with other students.
19. I will notify campus personnel immediately if I come across information, images, or messages that are inappropriate, dangerous, threatening, or that make me feel uncomfortable.
20. I will respect the privilege of having an iPad by honoring teacher requests related to technology use, using the iPad as an instructional tool, and by keeping the sound muted at all times, unless permission is obtained from the teacher for instructional purposes.

## **Student Responsibilities**

The student-issued iPads are an important learning tool and are to be used for educational purposes while at school. In upholding this pledge, students are expected to uphold the following responsibilities:

- Bringing the charged iPad to school every day. Students may want to bring the charger with them to school as a backup. If the iPad is left at home, the student is responsible for checking out a loaner device, if available, before school from the Lago Vista ISD Technology Department. No passes from class will be issued to check out loaner device as these may only be checked out during non-instructional times. Understand that, as a student, there are consequences for being unprepared.
- Keeping the iPad with them or within their sight at all times.
- Adhering to the Lago Vista ISD iPad User Agreement and the Lago Vista ISD Responsible Use Guidelines at all times. When in doubt, students should consult a member of the Lago Vista ISD Technology Department.
- Backing up their data by utilizing a cloud storage solution. Google Drive, Dropbox, iCloud, and Box are all free data cloud backup solutions.
- Reporting any problems, damage, or theft immediately to a member of the Lago Vista ISD Technology Department, to their teacher, or the main office.

## **Other Student Responsibilities & Expectations**

### **General Care**

Students are expected to ensure that they:

- Do not do anything to the iPad that will permanently alter it in any way.
- Keep the equipment clean. Do not eat or drink while using the iPad.
- Keep the iPad in the protective case provided by Lago Vista ISD at all times.
- To clean the iPad, unplug all cables and turn the iPad off. Use a soft, slightly damp, lint-free cloth.
- See the Apple website at <https://support.apple.com/manuals/iPad> or the iPad User Guide for more information.

### **Battery Life and Charging**

Students are expected to ensure that they:

- Arrive to school each day with a fully charged battery. Establish a routine at home whereby each evening the iPad is left to charge overnight.
- Avoid using the charger in any situation where anyone is likely to trip over the cord.
- Do not let the battery completely drain. Charge when the battery it reaches 10% capacity.

### **Personal Health and Safety**

Students are expected to ensure that they:

- Avoid extended use of the iPad while it is resting directly on your lap.
- Take frequent breaks when using the iPad. Look away from the iPad approximately every 15 minutes.
- Never provide personal information to anyone over the Internet.
- Do not share your passwords with anyone.
- Keep the iPad in a secure location when not at school.

**Lago Vista ISD  
NexGen Learning  
iPad Device Fee Schedule**



Item	Standard Fee	Free/Reduced Lunch Fee	Fee for Users w/ Optional Accidental Damage & Theft Coverage*
iPad Replacement	\$475	\$475	\$0
Cord Replacement	\$20	\$15	Not Covered
Power Brick (DC/AC Power Adaptor)	\$20	\$15	Not Covered
Screen Replacement	\$180	\$125	\$0
Case Replacement	\$50	\$30	Not Covered
Administrative Confiscation	\$15	\$15	Not Covered

*\*Per user agreement. Removal of District-issued protective case voids optional coverage for damage. Optional coverage for stolen iPad devices requires a police report. Mislplaced devices are not covered. District-provided case, cables, cords, and/or other accessories are not covered. The total value of payment covered by the \$50 fee for Optional Accidental Damage and Theft coverage may never exceed the cost on an iPad. Users must return the iPad and all equipment at the end of the school year or fees will be assessed according to the schedule above.*



**Lago Vista ISD**  
**Student & Parent iPad User Agreement**  
**Release of Liability & Statement of Acceptance**

**Release of Liability**

In consideration for receiving the iPad from Lago Vista ISD, each student and his or her parents or guardians agree not to sue and hereby release, waive, discharge, hold harmless, indemnify, and defend Lago Vista ISD, as well as the respective employees, personnel, staff, volunteers, agents, directors, affiliates, and representatives, from any and all liability, losses, damages, claims, actions, and causes of action of every nature for any and all known or unknown, foreseen and unforeseen, bodily or personal injuries, property damage, or other loss, whether claimed by the student, parent, legal representative, or any third party, relating in any way to the use of the device furnished by Lago Vista ISD to the student.

**Statement of Acceptance**

I have read this agreement and understand my responsibilities. I understand that the iPad and accessories remain the property of Lago Vista ISD. At the end of the school year or upon transfer from the District, I agree to return the iPad device and accessories to the school in the same condition it was issued to the student less reasonable wear or pay for the damaged or unreturned items. I understand that any violation of the provisions of the Lago Vista ISD Student & Parent iPad User Agreement or Lago Vista ISD Responsible Use Guidelines for Technology may result in disciplinary consequences, including suspension or expulsion and/or legal action. I understand that Lago Vista ISD will cooperate with law enforcement in any investigation related to any potential illegal activities conducted on District equipment or using the District network. I understand that the District reserves the right to apply disciplinary consequences for computer and iPad-related activities conducted off-campus, if such activity adversely affects the safety or well-being of students or other members of the school community or constitutes inappropriate behavior. I understand that students and parents should report threats of violence or harm in cyberspace to law enforcement immediately. I acknowledge that Lago Vista ISD is required by law to comply with the Texas Public Information Act. As such, I agree to fully and timely comply with any and all directives issued by the District in its efforts to comply with the Public Information Act. I further acknowledge that this may mean that email content, Internet use history, network communications, and other similar information shall be releasable to third parties, if so required by law.

*I agree to the stipulations and conditions set forth in the Lago Vista ISD iPad User Agreement, the Lago Vista ISD Responsible Use Guidelines for Technology, and the Lago Vista ISD iPad Student Pledge.*

\_\_\_\_\_  
Student Name (Please Print)

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Name (Please Print)

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date



## Lago Vista ISD Optional Accidental Damage & Theft Coverage

Coverage for accidental damage and theft of the equipment is optional. The annual fee of \$50 covers damage, theft, and vandalism of the iPad device, as defined in this agreement. **Misplacement of the device is NOT covered.** Optional coverage does not cover damage, loss due to damage, or theft/vandalism of the District-provided case, cables, cords, and/or other accessories. Removal of the District-issued protective cover voids coverage for accidental damage.

Users who pay the \$50 fee for Optional Accidental Damage and Theft coverage are protected for the following occurrences on and off school grounds:

- ✓ Accidental Damage
- ✓ Vandalism
- ✓ Natural Disasters
- ✓ Fire/flood
- ✓ Theft
- ✓ Power Surge due to Lightning

The optional coverage provided by the \$50 fee is considered exhausted after repair or replacement of equipment exceeds the cost of an iPad, according to the following fee schedule.

Item	Standard Fee	Free/Reduced Lunch Fee	Fee for Users w/ Optional Accidental Damage & Theft Coverage*
iPad Replacement	\$475	\$475	\$0
Cord Replacement	\$20	\$15	Not Covered
Power Brick (DC/AC Power Adaptor)	\$20	\$15	Not Covered
Screen Replacement	\$180	\$125	\$0
Case Replacement	\$50	\$30	Not Covered
Administrative Confiscation	\$15	\$15	Not Covered

\*Per user agreement. Removal of District-issued protective case voids optional coverage for damage. Optional coverage for stolen iPad devices requires a police report. Misplaced devices are not covered. District-provided case, cables, cords, and/or other accessories are not covered. The total value of payment covered by the \$50 fee for Optional Accidental Damage and Theft coverage may never exceed the cost on an iPad. Users must return the iPad and all equipment at the end of the school year or fees will be assessed.

Should the coverage be used to replace the iPad, the user will have to pay an additional \$50 for a new Optional Accidental Damage and Theft coverage for the replacement device. Additional coverage must also be purchased should the coverage from the original \$50 fee be used to repair/replace equipment in an amount that exceeds the coverage amount of \$475. The total value of payment covered by the \$50 fee for Optional Accidental Damage and Theft coverage may never exceed the cost on an iPad. Payment or arrangements must be made no later than October 1<sup>st</sup>.

- Yes**, I elect to purchase the Optional Accidental Damage & Theft Coverage and understand the provisions listed above.
- No**, I decline the Optional Accidental Damage & Theft coverage and understand that I/we are solely responsible for returning all District-issued equipment in "acceptable condition", for paying all fees for necessary repairs due to damage beyond reasonable wear, and for paying all fees for equipment replacement due to damage, theft, and vandalism.

\_\_\_\_\_  
Student Name (Please Print)

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Name (Please Print)

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

<b>DISTRICT USE ONLY</b>		
<b>Fee Collected:</b> _____ <small>Amount</small>	_____ <small>Date</small>	<input type="checkbox"/> <b>Paid in Full</b> _____ <small>District Administrator Signature</small>
<b>Student ID#:</b> _____	<b>Receipt #:</b> _____	<b>A receipt must be issued for any funds collected.</b>
<b>Paid with:</b> <input type="checkbox"/> Cash	<input type="checkbox"/> Check – Check #: _____	<b>NOTES:</b>
<input type="checkbox"/> Credit Card	<input type="checkbox"/> Other – _____	